## September 7, 2016, 7:46pm

<u>Steering Committee Members Present:</u> Matt Cropp, Michael McGarghan, Chris Trombly, Martha Molpus

## Admin:

## Agenda:

- 9/28 September Meeting
  - o Agenda
    - 6:45-7:00pm Snacks and Socializing
    - 7:00-7:10pm Ground Rules, Introductions, Announcements, Requests & Nominations
    - 7:10-7:20pm Open Forum
    - 7:20-7:50pm Conversation with Neighborhood Police Lieutenant John Young
    - 7:50-8:30pm North Ave Pilot Community Feedback
    - 8:30-9:00pm Elected and Appointed Officials
  - Logistics
    - Roles
      - Moderation: Matt
      - Timekeeper: Linda
      - Minutes: Chris back-up
      - Food: Martha and Matt to bring boxes, Matt to pick up perishables.
- October Meeting
  - o David Kirk Request?
  - Candidate Forum
- Logistics
  - Notifying steering committee members who have multiple absences.
    - Create standing agenda item to check for 3x absent steering members at each meeting.
  - Discussion and revision of "Advocacy Materials Policy"
    - Matt to send out email with existing policy and ask for people to think about improving it in prep for next month's steering committee meeting.
  - Tech Items to to acquire
    - Items
      - AAA rechargeable batteries
      - HDMI Cables (including adapter)
      - 3 prong extension cord
      - VGA
    - Proposal: Matt Cropp to order and be reimbursed up to \$40.
      - Approved unanimously
- Steering Committee Recruitment
  - Job description -Martha to send out to list